



## Foodshaala Foundation

### Call for Applications

*Do you want to combine your drive for social impact with your entrepreneurial spirit?  
Join us at Foodshaala!*

<b>Position</b>	Program Manager
<b>Organization</b>	Foodshaala Foundation
<b>No. of positions</b>	1
<b>Location</b>	Gurugram (work to be carried out remotely until schools reopen)
<b>Type</b>	Full-time
<b>Reports to</b>	CEO
<b>Language</b>	Verbal and written fluency in Hindi and English required
<b>Apply by</b>	15 Feb 2022, 11:59 PM IST

### About Foodshaala

Foodshaala Foundation is a non-profit company committed towards the vision of ensuring a world where every person is able to make healthy food a part of their daily life. Our mission is to enable people to choose and access healthy food. We are working primarily with children from low-income communities in urban areas to spread awareness and induce behaviour change towards healthy eating. We have organized awareness programs at the community level. In the past, we were running a community kitchen where local women were hired and trained to provide affordable healthy meals to children.

### About the Role

We are looking for a Program Manager to lead our awareness and behaviour change work. The primary work will revolve around delivering our School Nutrition Awareness Program. As part of this program, we conduct workshops on food and nutrition for children in affordable private schools and government schools. Along with the workshops, there are various activities, challenges and quizzes. The program is currently running online, but this may change depending upon changes in COVID-related restrictions. We plan to further expand the program to maintain a regular interaction with students through Food Clubs in schools and to engage with parents through learning content geared towards them.

The key responsibilities of the Program Manager include:

1. Manage the School Nutrition Awareness Program, including conducting workshop sessions, engaging with students regularly to ensure completion of program deliverables, and coordinating with schools in scheduling sessions and managing other logistics.
2. Develop and apply innovative teaching and learning methodologies to improve the effectiveness of the program.

3. Maintain student data and analyze key data points for the purposes of impact evaluation and review of program effectiveness.
4. Prepare impact reports and impact stories for the program.
5. Support with curriculum development for complementary programs and activities, including learning materials for parents and activities for school Food Clubs.
6. Support with further enhancement of program content and delivery based on key lessons learnt.
7. Liaise with schools to scale up the program.
8. Undertake any other duties related to the above.

## Requirements

### **Required Qualifications, Experience and Interests:**

1. Graduation/post-graduation in social work, health, education, nutrition, food sciences and/or related fields.
2. Between 2-5 years' experience, preferably involving child education, nutrition awareness, behavior change and/or pedagogy.
3. Prior experience in classroom teaching or training.
4. Ability to use Microsoft Office, including word, ppt and excel.
5. Knowledge and ability to work on excel and apply basic statistical tools.
6. Strong communication skills, with fluency in both verbal and written English and Hindi. Knowledge of additional regional Indian languages a plus.
7. Interest in healthy food, nutrition and health.

### **Other Skills and Competencies:**

1. Passionate about social issues, especially those relating to food security, nutrition and health.
2. Demonstration of commitment towards our vision and mission.
3. Ability to work independently.
4. Commitment to deliver high-quality work.
5. Ability and interest in teaching children in creative and effective ways.
6. Ability to adjust quickly and smoothly to changing priorities.
7. Ability to organize tasks and meet deadlines.

If you feel that you are fit for this position even though you do not meet all the requirements above, we still encourage you to apply.

All qualified candidates are encouraged to apply. We celebrate diversity and are committed to creating an inclusive environment for our employees.

## Remuneration

We offer a remuneration in the range of Rs. 20,000 to Rs. 25,000 per month.

The non-monetary benefits include a unique opportunity to be part of an innovative, meaningful, and entrepreneurial organization that is transforming the lives of thousands of people by addressing the root cause of food and nutrition insecurity. The Program Manager will be provided a conducive and flexible working-cum-learning environment, where they will have the opportunity to explore their creative and

innovative potential in moving towards our vision. They will be working directly with the senior management and reporting to the CEO. We value inputs from our colleagues and endeavor to make them a part of our organization-building.

### **How to apply**

Send your resume (maximum 2 pages) and answer the questions in the application form here:  
<https://forms.gle/AMu71FVaNjqgr4xC8>

### **Contact Us**

If you have any questions, write to us at [team@foodshaala.org](mailto:team@foodshaala.org).

### **Foodshaala Foundation**

[www.foodshaala.org](http://www.foodshaala.org)

[www.facebook.com/foodshaalafoundation](https://www.facebook.com/foodshaalafoundation)

[www.instagram.com/foodshaalafoundation](https://www.instagram.com/foodshaalafoundation)

<https://twitter.com/FoodShaala>

<https://www.linkedin.com/company/14407113/>

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